

Dale County Commission

Commission Meeting Minutes – June 23, 2020

The Dale County Commission convened in a regular session Tuesday, June 23, 2020. The following members were present: Chairman Mark Blankenship; District One Commissioner Chris Carroll; District Two Commissioner Steve McKinnon; District Three Commissioner Charles W. Gary and District; and Four Commissioner Frankie Wilson.

Chairman Blankenship called the meeting to order at 10:35_{am}. Commissioner McKinnon opened with the Pledge of Allegiance. Commissioner Wilson followed with prayer.

APPROVED – AGENDA

Commissioner Carroll made a motion to approve the agenda with the addition of an item for a polling place change.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED - MEMORANDUM OF WARRANTS

Commissioner McKinnon made a motion to approve the following Memorandum of Warrants:

- Accounts Payable Check Numbers 87003-87084.
- Payroll Check Numbers: 154673-154679.
- Direct Deposit Check Numbers: 34849-35126.

Commissioner Gary seconded the motion, all voted aye. Motion carried.

APPROVED - JUNE 9, 2020 MINUTES

Commissioner Gary made a motion to approve the Minutes of the Commission Meeting on June 9, 2020.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED - PERSONNEL

Commissioner McKinnon made a motion to approve the following:

- Edward Johnson Sheriff Dept. transfer -SRO to Deputy Sheriff (same pay)
- Quintin C. Quintana Jail Promotion part-time to full-time Jailer VI). \$11.12 per hr.
- D. Austin Arnett R&B Promotion Equipment operator II -\$13.29 per hr.
- M. Colby Tucker R&B Promotion Engineering Assist I \$12.25 per hr.

Commissioner Carroll seconded the motion, all voted aye. Motion carried.

APPROVED – SICK LEAVE DONATION

Commissioner Gary made a motion to approve sick leave donation for Ina Johnson and Megan Difilippo.

Commissioner McKinnon seconded the motion, all voted aye. Motion carried.

APPROVED – EMA APPOINTING AUTHORITY

Commissioner McKinnon made a motion to approve an Appointing Authority of the EMA Director Resolution. See Exhibit 1.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED – ASSISTANT LEGAL COUNSEL

Commissioner Carroll made a motion to approve hiring the law firm of Bull & Simechak, as assistant legal counsel, for \$500 per month.

Commissioner McKinnon seconded the motion, all voted aye. Motion carried.

APPROVED – CONTINUATION OF ADMINISTRATIVE LEAVE

Commissioner Gary made a motion to approve the extension, until December 31,.2020, of two Resolutions, dated 03/24/20 and 04/14/20, regarding administrative leave.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

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APPROVED – ON-LINE PAYMENT SERVICE - SOLID WASTE

Commissioner Gary made a motion to approve the agreement with IMS Enterprises, Inc. for the processing of on-line transactions for Solid Waste payments. See Exhibit 2.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED - EQUIPMENT - MARY HILL FAMILY SERVICE CENTER

Commissioner McKinnon made a motion to approve the purchase of up to \$15,000.00 in equipment, due to COVID19, to be used at Mary Hill Family Service Center, but the County will maintain ownership.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

<u>APPROVED – EMERGENCY POLLING PLACE CHANGE</u>

Commissioner Carroll made a motion to approve the Emergency Resolution to temporarily change the Ft. Rucker voting place for the July 14, 2020 run-off election. See Exhibit 3.

Commissioner McKinnon seconded the motion, all voted aye. Motion carried.

ANNOUNCEMENT - NEXT REGULAR MEETING

Chairman Blankenship announced that the next regular meeting of the Dale County Commission will be Tuesday, July 14, 2020 at 10:00am.

ADJOURNMENT: CONFIRMATORY STATEMENT

Commission Gary made a motion to adjourn the meeting. Commissioner Carroll seconded the motion. All voted aye. Motion carried.

It is hereby ordered the foregoing documents, resolutions, etc., be duly confirmed and entered into the minutes of the Dale County Commission as its official actions.

Mark Blankenship, Commission Chairman

COUNTY OF DALE STATE OF ALABAMA

RESOLUTION OF THE DALE COUNTY COMMISSION

APPOINTING AUTHORITY OF THE EMA DIRECTOR

WHEREAS, the Dale County Commission adopted a Resolution on July 24, 2018 which required that the EMA Director shall be directed by, and answer to, the Commission, thereby making the Commission the EMA Director's appointing authority under the Dale County Personnel Policies; and

WHEREAS, under the circumstances, it has been determined that it would be more appropriate for the Appointing Authority of the EMA Director to be the Chairman of the Commission.

NOW THEREFORE BE IT HEREBY RESOLVED by the Commission that the Resolution adopted on July 24,2018 is hereby modified as follows: the EMA Director of Dale County shall be directed by, and answer to, his appointing authority, the Chairman of the Commission. The job description of the EMA Director and any other necessary documents shall be changed accordingly and the EMA Director so notified.

This resolution is hereby passed and approved by Dale County Commission in official session on this the 23rd day of June, 2020.

DALE COUNTY COMMISSION:

Mark Blankenship, Chairman Chris Carroll, District 1 Steve McKinnon, District 2 Charles W. Gary, District 3 Frankie Wilson, District 4

Attest: Cheryl Ganey, Administrator



Letter of Understanding of Services



- Your Office will pay no fee(s) to IMS Enterprises, Inc. (IMS) or to the Debit/Credit processors in connection with the processing of credit card transactions or echecks. And all monies collected on behalf of your Office will be paid directly to the appropriate departmental bank account. Each account will require a separate enrollment.
- 2. Your Office has enrolled completing a Merchant Agreement with Heartland Payment Systems for Visa, Master Card, Discover, and Debit Card transactions payments for the designated department.
- 3. The customer will be advised that your Office receives no revenue from this processing fee. Furthermore, the customer will be afforded opportunity to cancel the transaction after they have been advised of the fee or at any time prior to final acceptance. There will be a separate 3% processing fee with a minimum of \$2.50 online or \$0.50 at the counter, paid by the individual.
- 4. Your Office agrees to assist IMS in the collection of fees, taxes, handling fees, and penalties in the event of payment default of any kind. Furthermore, your Office will return the defaulted principle to Heartland Payment Systems.
- 5. If your Office has authorized the use of credit cards and has entered into an agreement with one or more issuers or processors, each office or agency within a county may elect whether or not to accept Internet based payments in its office or agency, and may establish its own rules for acceptance of said Internet based payments with the county pursuant to that agreement.
- 6. All customer information to include cardholder data collected in connection with Internet sales must be stored in a secure computer with appropriate firewalls in place. IMS indemnifies your county from data breaches or any compromise in security on systems not directly under your control. Additionally, all transmitted information will be processed over a secured internet connection with current SSL/TLS security requirements as defined by the Payment Card Industry Data Security Standard (PCI DDS) specification. All customer information is the property of your Office and no other use will be allowed without written authorization.
- 7. Your Office or IMS may terminate this agreement unconditionally.

Michael Rice, 6/15/2020 Print Signed date 6/23/20 sh Slankus Signed date

Heartland

Exhibit 2 Merchant Processing Agreement

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Current Processor:		3		What perce	ntage of sales are F	Returned: %
Are you currently in contract	or negotiating with a T	hird Party Lender: 🗌 Yes 👂	Current MID:			
If yes: Contract Start D		Length of Contract 1				
Do you accept credit card infor	mation via website:			Loan Bala		
		lized for web based transaction	so, will web-based transact	tions be processed the	ough HPS: 🗶 Yes	No
Does your company provide	third party services for	any other company to store				
Does your company provide	,,	any other company to store,	process or transmit card r	member data: 🗌 Ye	s X No	
For additional information, go to Are you a Payment Facilitator	/ Payment Service Pro	aymentsystems.com/resources	Note: Payme	ant Facilitates/B	_	
Home-Based Business: Yes				includy restricted and y	Service Provider and vill require Sponsor I	d File Hosting/Storage Bank review.
What Products and / or service		s conducted: Consumer:	% Business to Bu	usiness: %	•	
Define your Refund Policy (Ref		Tax Payments				
How soon is the Customer's ca	rd charged:				-	
	IIIIe	of Sale	Do you obtain a signati	ture for receipt of proc	luct? X Yes	No
What is the verification process Seasonal Merchant: Yes						
		te months open: DJDF			DD	
Sales Method		Processing				
On Premise Face to Face Sales	80 %	Processing Method		Future Deliv	very*	
Off Premise Face to Face Sales		Card Swiped	95 9	% 2 - 5 Days		%
Mail Order Sales	%	Keyed with Imprinted Receipt		% 6 - 10 Days		%
	%	Keyed without Imprinted Receipt	5 9	% 11 - 30 Days		%
Real-Time Internet Sales	%		Total = 1009	% 31 - 60 Days		

	and the second se		Contraction and a second second
Inbound Telephone Order Sales		%	MO
Outbound Telephone Order Sales		%	Perc
Internet Keyed	20	%	Perc
Recurring Billing		%	
	Total =	100%	Perc
		and the second second	-

Processing Method	
Card Swiped	95 %
Keyed with Imprinted Receipt	%
Keyed without Imprinted Receipt	5 %
	Total = 100%
MOTO Card Type	
Percent of Domestic Transactions	100 %
Percent of Foreign Transactions	%
	Total = 100%
Percent of Gift Card Sales	%
and second in the second	

2 - 5 Days	%
6 – 10 Days	%
11 – 30 Days	%
31 - 60 Days	%
61 – 90 Days	%
91 – 120 Days	%
> 120 Days	%
lf	Applicable Total = 100%

*Includes advance reservations, deposits accepted for ordered merchandise shipped after payment, and services provided after payment including memberships and subscriptions. If 100% of the product and / or service are NOT delivered (not including mail time) within 24 hours of the time of sale, please indicate above.

Lodging / Resort: Select the following for all lodging merchants accepting reservations via an Internet Website:

My business processes an authorization and/or charges a deposit when accepting reservations prior to the guest's arrival.

My business only retains card information for use in the event of a NO SHOW; no authorization or deposit is obtained.

Travel Agencies / Travel Tour Operators (Required for American Express):

The following information is required to validate Travel Industry Bonding Organization / Authorized Airline Ticket Agent Memberships: ARC# / IATA#:

PCI Compliance			
ls your business PCI Compliant: 💢 Yes 🗌 No			
Does your company utilize a Data Storage Entity or Merch If yes, provide the name of the Data Storage Entity or Merch	ant Servicer being utilized:		
PCI DSS and Card Network rules prohibit storage of sensitive			
store, process, or transmit full cardholder's data, then you (m must be PA DSS (Payment Application Data Security Standa			
As required under the Payment Card Industry Data Security			must be PCI DSS Compliant.
Merchant will maintain full PCI DSS compliance at all time			e, system, application or vendor:
Do your transactions process through any other Third Pa	rties (i.e. web hosting companies, g	ateways, corporate office): 🗌 Ye	s 🕱 No 🗌 N/A
Merchant utilizes the services of a PCI SSC Qualified Int	egrator Reseller (QIR) when POS p	ayment applications are utilized:	Yes No X N/A
The signing merchant listed below has experienced an a	ccount data compromise.*: 🗌 Yes	🗴 No 🗌 N/A 🗌 I have nev	ver accepted payment cards.
If yes, what was the date of the compromise:	(Copy of the co	mpleted forensic investigation is require	ed with the app.)
The signing merchant listed below is storing Sensitive Au		ed) after the transaction has been	authorized:
Merchant utilizes an EMV enabled terminal: Yes * *An Account Data Compromise is any incident that results in **Sensitive Authentication Data is security related information cardholders. Please note that if you have indicated that your organization required upon Heartlands request. A compromise of cardholder	unauthorized access to payment co (Card Verification Values, complet has experienced an account data co	e Magnetic Stripe Data, PINs, and	I PIN blocks) that is used to authenticate S Level 1 Compliance Assessment may be
be responsible under your Merchant Agreement, notwithstand	ding this Compliance Statement.		
It is imperative that you notify Heartland immediately sho	uld the information on this Compl	iance Statement change.	
OWNERS / OFFICERS Is any owner, officer, director, employee, or agent a current of (elected or not); a senior official of a major political party; an close personal or professional associate of any of the forego Owner Officer X Authorized Signer *Managing	executive of a government-owned ing officials? Yes X No If "y	commercial enterprise; a family me es," please attach details.	1986 P
(1) Name: Mark Blankenship	Title: Chairman	SSN:	DOB (mm/dd/yyyy):
Home Address:	City:	ST:	Zip:
Home Phone:		Cell Phone:	
Driver's License #:	Length at Home Address:		Business Equity Ownership: %
Owner Officer Authorized Signer * Managing	Agent *Please provide copy of Ma	anagement Agreement	
(2) Name:	Title:	SSN:	DOB (mm/dd/yyyy):
Home Address:	City:	ST:	Zip:
Home Phone:		Cell Phone:	
Driver's License #:	Length at Home Address:		Business Equity Ownership: %
Note: If there are more than two Owners, Officers or Mana	iging Agents, complete the "Addi	tional Owner/Officer Information	Page for Merchant Processing Agreement".

PERSONAL GUARANTY

FOR VALUE RECEIVED, and in consideration of the mutual understandings contained in the Merchant Processing Agreement (the "Agreement") Terms and Conditions by and between the Merchant submitting this Application ("Merchant") and ("Acquirer"), the undersigned jointly and severally, if more than one, unconditionally and irrevocably guarantee to Acquirer and their successors and assigns the full and prompt payment when due of all obligations of every kind and nature arising directly or indirectly out of the Agreement. The undersigned (does/do) hereby certify that (he/she/they) (has/have) read, understand(s) and agree(s) to all Merchant Processing Agreement Terms and Conditions and specifically those that relate to the personal guaranties. Merchant and the undersigned authorize Acquirer, any credit bureau or reporting agency employed by Acquirer, or any agents thereof, to investigate the references, statements, or data provided by Merchant or the undersigned for purposes of this Application.

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DEBIT / CREDIT /	AUTHORIZATION
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Merchant certifies that any verification of business provided is for a business account in good standing and that the Business name on the below checking account is the same as the Business name on the enclosed Heartland Payment Systems Merchant Application. In addition, Merchant hereby authorizes Acquirer to debit and credit Merchant's checking/savings account. This authority shall remain in full force until (a) Acquirer has received written notification from Merchant of its termination; and (b) all obligations of Merchant to Acquirer under this Agreement have been paid in full.

Depository Bank Name: Synovus

Phone: (334) 774-5150

City, ST ZIP: Ozark, AL 36360

If the Merchant processes Petro transactions and deposits are made directly to a Fuel Supplier, name supply Company:

Deposits & Fees X Deposits Only – (Split*)		*Split Continued – Fees Only		
(DDA#): 5211417	(RT#): 061100606	(DDA#): 4451369804	(RT#): 111000012	
Account Type: X Checking Savings Other:		Account Type: 🔀 Checking 🗌 S	avings Other:	
Name as it appears on Bank Account:		Name as it appears on Bank Account	unt: IMS Enterprises, Inc.	

AGREEMENT ACCEPTANCE, CERTIFICATION AND CONSUMER REPORT AUTHORIZATION						
Have you or your company ever filed for Bankruptcy: Yes X No	Type: 🗌 Personal 🛛 Business	Date Filed:				
Do you support the Merchant Bill of Rights: Yes No	Do you permit HPS to list you as a sup	porter: Yes No				
Merchant authorizes HPS, any credit bureau or reporting agency employed	d by Acquirer, or any agents thereof, to investigate the	e references, statements or data provided by				
Merchant or the undersigned for purposes of all matters generally connected	ed to this business relationship. I further certify that I	have received, read, understand and agree				
to the Merchant Processing Agreement Terms and Conditions, Policies, Pr	to the Merchant Processing Agreement Terms and Conditions, Policies, Procedures, Rules and Requirements which together with this application shall constitute the					
agreement(s) between the parties. Drugher certify that this business or any Owner/Officer has never been terminated by any of the Card Brands.						
× Michael Nice	Michael Rice, R&D Manager	6/15/2020				
Owner / Officer / Authorized Signer / Managing Agent	Print Name & Title	Date				
× n h/m	MAR Blackwaling	6/28/2-				

Owner / Officer / Authorized Signer / Managing Agent

Print Name & Title

THE TERM OF THIS AGREEMENT IS 36 MONTHS

Note: Maximum \$295 per location early account closure fee may apply; see section 11 of the Merchant Processing Agreement Terms and Conditions for more information.

HPS OFFICIAL USE ONLY		
Application Approved By:	Title:	Date: / /

Created: 01/09 Revised: 04/30/18

Date

STATE OF ALABAMA DALE COUNTY

EMERGENCY RESOLUTION OF THE DALE COUNTY COMMISSION

Whereas, the Dale County Commission is required by the law of the State of Alabama to determine the location of polling places for general and special elections in the County, and

Whereas Dale County had previously set the polling place for Beat 7, Box 2, Rocky Head at the Bowden Terrace Community Center on Ft. Rucker and that polling place has been used for that purpose at that location since 2019, and

Whereas the law of Alabama requires that no polling place shall be relocated less than three months prior to an election except in cases of emergency, and

Whereas a runoff election has been set in the State for July 14, 2020 and three-month deadline for alteration of a polling place has passed, and

Whereas, the Commission has recently been informed that the present polling place at Bowden Terrace Community Center on Ft. Rucker will not be available for the runoff election due to Covid 19 Pandemic restrictions by Ft. Rucker officials and it is necessary that a temporary emergency polling location be established for the runoff election,

Now therefore, the Dale County Commission declares and finds as follows:

- The polling place for Beat 7, Box 2 at the Bowden Terrace Community Center is not available for use as a polling place for the upcoming runoff election due to Covid 19 Pandemic restrictions.
- The Dale County Commission does hereby declare that there exists an emergency, not the result of any action of the Commission or election officials, which requires the relocation of the polling place at Ft. Rucker.

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MISC

- 3. The Dale County election officials, namely, the Dale County Probate Judge, Sheriff and Circuit Clerk, with the approval of the appropriate City of Daleville authorities recommend the relocation of the Beat 7, Box 2 Rocky Head polling place from the Bowden Terrace Community Center to the City of Daleville Voting Center temporarily for the runoff only. Although the Daleville Voting Center is in a separate District and voting precinct, for this runoff said precincts shall be combined but the polling officials, machines and ballots shall be separate and all reports of election results shall be separately identifiable by the appropriate polling place.
- The Commission does therefore select the Daleville Voting Center as the polling place for Beat 7, Box 2, Rocky Head for the upcoming runoff only.
- 5. This alteration of said polling place is a temporary emergency action required by the Covid 19 Pandemic and applies only to the runoff election. Additional arrangements will be made for the November general election.
- 6. The election officials shall give as much notice as is possible to the voters who will be affected by this change in such manner as is reasonable.

Dated this the 23rd day of Jul 2020

DALE COUNTY COMMISSION:

Mark Blankenship, Chairman Chris Carroll, District 1 Steve McKinnon, District 2 Charles W. Gary, District 3 Frankie Wilson, District 4

herst Ganey, Administrator

Recording Fee TOTAL

0,00 0.00