



Dale County Commission

Commission Meeting Minutes – March 25, 2025

The Dale County Commission convened in a regular session Tuesday, March 25, 2025, the following members were present: Chairman Steve McKinnon; District Two Commissioner Donald O. Grantham; District Three Commissioner Adam Enfinger District; and District Four Commissioner Frankie Wilson. Absent: District One Commissioner Chris Carroll.

Chairman McKinnon called the meeting to order at 10:00am. Commissioner Wilson opened with prayer. Commissioner Enfinger followed with the Pledge of Allegiance.

APPROVED – AGENDA, MINUTES & MEMORANDUM OF WARRANTS

Commissioner Enfinger made a motion to approve the agenda.

Memorandum of Warrants:

- Accounts Payable Check Numbers: 101922 – 102050.
- Payroll Check Numbers: 155021 – 155023.
- Direct Deposit Check Numbers: 431958 - 432109.

Minutes: Commission Meeting of March 11, 2025.

Commissioner Grantham seconded the motion, all voted aye. Motion carried.

APPROVED – PERSONNEL TRAVEL

Commissioner Enfinger made a motion to approve the following:

- Sheila Waller, Kim Goode, Nicole Peters - Revenue – Administrator Workshop – April 8-9, 2025.
- Matt Murphy, Andrew Faulk, Willie Worsham, Cheryl Ganey, Steve McKinnon, Chris Carroll, Donald Grantham – Road & Bridge, EMS, Commission – ACCA Convention– August 18-22, 2025.
- Willie Worsham – EMA – EMA Preparedness Conference – June 1-4, 2025.

Commissioner Grantham seconded the motion, all voted aye. Motion carried.

APPROVED – SHERIFF PERSONNEL

Commissioner Grantham made a motion to approve a clarification regarding Sheriff personnel. See Exhibit 1.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED – SPECTRACARE BOARD APPOINTMENT

Commissioner Wilson made a motion to approve Ms. Shannon Williams for a 6-year board appointment term, 04/11/25 to 03/31/31.

Commissioner Enfinger seconded the motion, all voted aye. Motion carried.

APPROVED – CAPITAL EXPENDITURE

Commissioner Enfinger made a motion to approve a capital expenditure from Fund 116 in the amount of \$46,000. See Exhibit 2.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED – JAIL AD VALOREM EXPENDITURE

Commissioner Grantham made a motion to approve a Jail Ad Valorem expenditure from Fund 151 in the amount of \$5,680.00 and \$4,291.18. See Exhibit 3.

Commissioner Enfinger seconded the motion, all voted aye. Motion carried.

ANNOUNCEMENT – NEXT REGULAR MEETING

Chairman McKinnon announced that the next regular meeting of the Dale County Commission will be Tuesday, April 8, 2025, at 10:00am.

ADJOURNMENT: CONFIRMATORY STATEMENT

Commissioner Enfinger made a motion to adjourn the meeting. Commissioner Wilson seconded the motion. All voted aye. Motion carried.

It is hereby ordered the foregoing documents, resolutions, etc., be duly confirmed and entered into the minutes of the Dale County Commission as its official actions.



Steve McKinnon, Chairman

ADDENDUM

Dale County Commission

Personnel Policies and Procedures Handbook

March 25, 2025

Purpose of Addendum: Clarification of authority of Sheriff, and not that of the Commission, to approve hires, transfers, etc. for Sheriff personnel.

- Changes in the Sheriff's personnel, including clerks and Jail personnel, are not required to have Commission approval.
- The Sheriff will handle the posting of job vacancies and collection of applications.
- The Sheriff will immediately report any changes in personnel to the County Administrator and Commission Personnel Departments the County's Personnel department will handle the processing and benefits, payroll, and any Federal and State requirements.
- The Sheriff will remain within the Commission approved budget set for the Sheriff's Office.
- Leave (such as vacation, sick, holiday, bereavement, FMLA) and benefits (such as health, dental, vision) will be that as County employees.

Exhibit 2**Sheriff Department Training Center Costs to date**

3/19/2025

Quality Redi-Mix	Nov 24	\$4,160.00	Retaining wall blocks / curb
Wallace Pump and Supply	Feb 25	\$230.00	Drain pipe to extend gutters to toe of new slope
Road & Bridge in kind work	Mar 25	\$50,000.00	Labor, Materials and Equipment to extend range, etc.
	Subtotal	\$54,390.00	Commission approved \$50,000 on 11/26/24

Sheriff Department Training Center Proposed additional improvements

Big Ben Construction		\$7,840.00	20x20 slab at voting machine bay, 10x42 sidewalk
Chaney Branch Inc		\$5,200.00	20x20 lean-to at voting machine bay
American Imperial Fence Inc		\$26,636.00	Electronic gate and fencing to secure perimeter
Electrical to hook up gate		\$1,000	Estimated, to be determined
	Subtotal	\$40,676.00	
	Grand Total	\$95,066.00	



ESTIMATE	#1290
ESTIMATE DATE	Mar 7, 2025
EXPIRATION DATE	Apr 6, 2025
TOTAL	\$5,680.00

Dale County Jail
124 Adams St
Ozark, AL 36360

CONTACT US
634 S Shady Ln
Dothan, AL 36301

(334) 733-0112
ina.johnson@dalecountyal.gov

(334) 793-2090
dispatch@vinsondothan.com

Service completed by: Corey #4964 Bell

ESTIMATE

PO#

Service

Commercial- 1 Man Labor- With Materials

This estimate is being built in order to order unit needed to make repairs to issue found in initial visit. Original call is 3 pole 40 amp breaker in kitchen panel is sparking and tripping this is due to a failed water heating booster per the Lt. wires have been disconnected in the exiting unit as well as the panel for safety reasons. included in this estimate is the price of the unit with labor for installation if estimate is accepted we will purchase equipment and return to install once it arrives

Services subtotal: \$5,680.00

Total \$5,680.00

When paying with a credit card there will be a 3% service charge.
Thank you for your business!

Additional equipment needed for jail recording system the sheriff wants all phones to have recording and with the addition of new offices there were no ports, and they will need a direct line to the switch in order to record. The firewall is to make sure the internet is secure and behind an extra layer of security:

\$1500 – 24 port switch (Josh Tindell Coyote Network)

\$1591.18 – Firewall (Foxhill)

\$1200 – for 6 wires with RJ 45 ends (Josh Tindell's installer Roy Black)

\$4291.18 Total